

Mesa Valley Vision HCP
Board of Stewards
Meeting Minutes
July 18, 2008

Attending:

Alison Bailey
Brenda Nordstrom
Ruth Bond
Susan Scofield
Laddie Livingston
Kevin Sheppard
Gail Giandonato

(Candace Jahnke and Joan Coonprom were on vacation; Craig Richmond was unable to attend due to an emergency)

Presentation:

The BOS viewed a presentation by Kevlors ES of the ILP Suite student management system. As the BOS viewed the step-by-step presentation, they raised questions and Kevlors answered accordingly. Some of the questions and answers were as follows:

- Will the ILP Suite have the capability of allowing MVV-HCP to run reports for compliance on areas such as headcount, instructional hours with HQ signoff, calendar and attendance? **Yes**
- Will the ILP form lead families to address core subjects? **Yes**
- Will the program File Maker Pro interface with the ILP Suite? **Yes**
- Will SASI interface with the ILP Suite? **Yes**
- Can enrolled families see an advanced copy of the format before meeting with their RC in mid-August? **Yes, Kevin will forward something in the next few days.**
- How often will families enter their learning hours? **Weekly**

At the beginning of the presentation, it was the assumption of the BOS that they would appoint a committee to work with Kevlors on the fine-tuning of the product. At the end of the presentation, all BOS (including those who have been enrolled in or worked for similar schools) felt it was user-friendly and capable of doing all that they want it to do, and that a committee is unnecessary at this time.

Updates:

Contract

While Craig was not able to attend the BOS meeting, Susan conveyed that he had very recently received the most recent version from David Price. Gail and Brenda agreed to obtain the most recent version from Craig and go through it on behalf of the BOS. Craig will continue to work with the District on finalization of the contract.

Stewards

Prospective Steward, Ruth Bond, attended the meeting. Ruth is a certified teacher and parent who will have children enrolled in MVV-HCP. She worked for a similar program in San Diego before moving to GJ. She recently served on the RC Hiring Committee and made a valuable contribution. After attending tonight's meeting, Ruth will decide if serving on the BOS is a good fit for her at this time.

Staff

Clarification is still needed on some HR and Payroll issues. Susan will plan to attend a meeting with Melissa Callahan-Devita, Colleen Martin and Nancy Peregein on 7/10.

The RC Hiring Committee has made its hiring decisions. Work yet to be done is:

- Alison/Susan will develop a document which lists some of the key strengths of each RC, which will ultimately be made available to enrolled families.
- Susan will complete a report summarizing the interview/hiring decisions for District HR.

Alison/Susan will run an ad for the office manager position 7/13

Alison to view District clerical job levels and determine which one best fits our office manager position.

Alison will interview office manager candidates 7/22. Position will start 7/28.

Susan shared with the BOS that Craig's service as Interim Director will close at the end of July. The BOS expressed concern for Craig's personal/professional workload and suggested a 7/15 exit date. The BOS expects that Craig will come back to serving on the BOS between 7/15 and 7/31 and that Alison will assume the Interim Director position at that time.

Technical

District IT has nearly completed their work, and the server they installed is fully operational. It resides in the open workroom, but will be relocated to the basement when their employee who runs cable returns from vacation.

SASI should be up and running very soon. The newly hired office manager will attend the SASI training on July 31st and begin entering students into the system right after..

Enrollment

Alison recently went through the enrollment packets and made notes about RC requests and siblings. To-date we have 155 enrolled students. The BOS felt it is time to publically advertise MVV-HCP, as our enrollment numbers to-date have come exclusively from word-of-mouth.

Alison and Susan will run an ad in The Daily Sentinel and advertise (and conduct) two public meetings – July 17th and 24th. Depending on the response to those meetings, as well as renewed response following the hiring of RCs (some families are waiting to see who we hire), the BOS will have a discussion (with District input) on the possibility of accepting out-of-district families who have expressed interest.

Votes

No votes were taken.

Next Meeting

The next meeting will be held on August 12, 2008 at the MVV-HCP office, 804 Grand Avenue from 7 pm to 9 pm.