

**Mesa Valley Vision HCP
Board of Stewards
10-14-08 meeting
Tentative Agenda Items**

Minutes taken by Candace Jahnke

BOARD MEMEBERS THAT ARE PRESENT: Craig Richmond, Susan Scofield, Candace Jahnke, Brenda Nordstrom, Steve Schultz

VISITORS THAT ARE PRESENT: Alison Bailey(director), Tom Atkinson(funding manager), Gail Giordinato

Approve minutes from last meeting. **Approved**
Will send Steve Schultz board e-mails from now on.
Introduced Tom Atkinson our new Funding Manager.

DIRECTORS REPORT. School count as of October 1 is 212. Three of the learners are not doing what they are supposed to do. Can we use their funds to let three new learners in. Criag told Alison to send a letter to the families that we have disenrolled so that they have written notice. Send the letter certified. The board votes to fund these three new learners. Craig thought should cap enrollment for this first year. Steve Schultz thinks we should have an enrollment window in the Spring. We should include enrollment or budget dates on our internal calendar.

Assessment Information. 43 Vision kids took NWEA. Alison thought that was a good turn out. We are giving two PLAN tests with a total of 8 kids taking it.

We need to have Kevlors to show us how to upload schedules and ILP's into the program. School calendar should be available to the board. Alison should be able to nail down CSAP dates within the next two months.

Alison wants to know if we have funding to bring in speakers or classes for families. How often would Alison like to have a speaker come in would be from 3 to 5. Cost might be around \$1,000 for the school year. Craig thinks \$2,000 line item that would include other activities including picnics, etc. Tell Mrs. Gonzales to keep us in the loop for district activities.

TOM ATKINSONS FUNDING UPDATE. Our revenue is 1,111,033 not including \$25,00 start up amount. Tom went through the budget explaining what everything was and if it had changed. Tom forgot to put Diane's wage in the budget. He will add it back to the clerical line item. Benefits need to be bumped up too. Alison, Susan, and Craig, Gail and Dick are coming out of Accounting Services. There arose a question about Special Education Services. Every student contributes to special ed and then those students needing the services can use it can have access. Judy Thornburg is in charge of Special Education Services. Other capital is our line item for surplus. Does the board approve the readaptive budget? Craig proposes we approve budget. The board approves.

Purchase order will not work for our district. Nancy the finance director suggested a procurement card for this purpose. Basically a debit card. She also suggested the families fill out an application demonstrating they need that help. Tom is going to change the form for determining need. Craig asks if Tom can come up with a procedure for using this type of funding, and how they qualify. Tom thinks he can. Change the name for purchase order so that families can use this type of funding. Tom can draft up another form.

FUNDING QUESTIONS-Can a mom use Supper Solutions for teaching for the student. The BOARD VOTES NO.

Susan has a brief update. Susan call Western Community college for graphics arts students to design a logo. They will present their logos at our next meeting with an extra 30 minutes. Susan is also cross referencing the guidebook to the contract. She will send them out to us so we can finalize them at the next meeting.

RC job description from Brenda. We will review it and send it to Brenda. Brenda will bring final version to next meeting.

Craig says we need a funding committee with Tom, someone from the district, a board member (for a year), and a rotating RC (one per semester). They would meet as needed. Ruth would be the board member on this committee.

Graduation committee should be formed. They approve the graduation of senior per our guidebook. Dick should be on the committee. Maybe Alison too. Family Advocate should be on the committee too. We would like a school district representative on this committee too. We should have a rotating RC and a board member. Graduate should give a presentation. Student who does this might graduate with distinction. Craig will tentatively be on the graduation committee. A special needs student might get a certificate of completion instead of a diploma. This has to do with Lizzy Campbell. Dominic Glover needs transcripts by December. Grippin family needs a web cam for remote access to their RC. We may need to run it by the CDE people. Web site development. Gerund got bids for a school web site. He then created a web site in his spare time. Our vote NO to blogging. Alison or Tom should contact Otis Horwood for a simple page for a few links to get you started. We are going to look at maybe hiring someone to set up our web site with Susan representing the board to design this.

The ILP suite has been a big frustration to many families and board members. Achievement map is not working. Pathways is not working. This program is cumbersome. Since our reports are not working our office manager is creating our own spreadsheets. This should be Kevin's job, not ours. The board decided to hold payment until things are done and he meets with us. Kevin will not be here until November. Kevin needs to come back and do a retraining. There was a lot of discussion about how to fix this problem right now. Kevin needs to come and have a discussion with the board. A schedule for him to come on a regular basis. We are going to maybe start from a basic form that Kevin created from us from the beginning.

End of minutes for BOARD OF STEWARDS MEETING